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University Union Advisory Group Meeting Minutes
October 30, 2019
Capital Room, University Union, Sacramento State

1. **Call To Order & Public Comments – 7:38am, Tamara Franklin**
 - a. Present: Drajawanee Dickerson, Tamara Franklin, Kellie Goldberg, Kabria Payden, Mary Ann Wong, Trinh Pham
 - b. Also Present: Rina Chhong, Rebecca Dietzler, Zenia LaPorte, Bill Olmsted, Norma Sanchez, Dean Sorensen
 - c. Absent: Tony Lucas
2. **Approval of Union Advisory Group Minutes, September 25, 2019 (MSP: Goldberg, Dickerson)**
3. **Review of Upcoming Strategic Plan and Budgeting Process for 2020-2021**
 - a. Sorensen reviews handout *Strategic Planning and Budget Timeline 2020-2021* which outlines key dates for the 20-21 budget
 - b. Sorensen reviews example budget worksheets used by Union WELL Inc. Pham asks for clarification on how numbers are input into the worksheets. Olmsted goes into further detail. Payden asks for clarification on the minimum wage impact. Sorensen explains that the column details the cost impact due to the minimum wage increase.
 - c. Sorensen briefly reviews 19-20 Strategic Plan; explains that items are not listed in order of priority and that priorities may change due to external circumstances. Wong states that Student Affairs wants to track the frequency of student participation/engagement with each program with the utilization of ID swipers. She suggests increased implementation in the future. LaPorte explains that there are challenges to tracking for certain events (e.g. events held as Serna Plaza as there is no one point of entry, free events in the ballroom in which the doors are kept open, etc.). Payden and Pham give examples of other options for tracking, such as EventBrite. Olmsted inquires if there are any incentives to signing in. Pham states that there are Leadership Initiative (LI) certificates that act as an incentive. The goal for Student Affairs is to maintain or increase student participation.
4. **Policies Review**
 - a. Sorensen states that in Spring, a review of current building policies will begin in order to assess what (if any) changes need to be implemented in accordance to the current times

5. Union Activity Report

- a. Sorensen reviews handout *Union Activity Report, Union Advisory Group, Wednesday, October 30, 2019, "a few highlights"*
- b. Current projects include the EIFs, which require stripping the remaining coating and recoating with a stronger waterproof material. An ongoing issue is Starbucks' storage due to unexpected increased usage. Payden asks whether or not other Starbucks managers have been consulted due to differences in storage practices. Olmsted explains that the issue is difficult to resolve due to the relationship to the vendor. Sorensen explains that food vendors are overseen by UEI whom then contract with the Union for space.
- c. Pham inquires more about the "vacant/occupied" lock retrofit planned for the foot washing room and recommends implementation of those locks for any all gender restrooms that do not have them and notes that the PRIDE Center restroom door frequently has people knocking on it to determine if it is occupied. Sorensen agrees to explore that possibility.
- d. From November 12-22, there will be a trial run in the all gender restrooms; ASI will supply menstrual products and track usage to see if there should be a broader implementation. Pham inquires whether or not there are all gender restroom signage in places other than over the door of the restroom. Sanchez states that the current temporary signage doesn't include it but that the permanent ones will. Pham explains that at the drag show event, there were only signage for women's and men's restrooms.
- e. Wong mentions the Taste of Asia event on Dec 3rd, held in the ballroom and is a fundraiser for scholarships. Tickets are \$10 for students and \$15 for staff.

6. Adjournment – 8:57am

Respectfully Submitted,



Signature



Date