



**SACRAMENTO  
STATE**

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**Union WELL Inc.  
Joint Advisory Group  
April 12, 2017  
WELL Terrace Suite (2nd floor)**

**Minutes**

- 1. The meeting was called to order at 7:35 am by Carly Preston, Union Advisory Group Chair**  
Members present: Becky Mejia, Kindra Begley, Elena Larson, Mark McGushin, Ann Leber, Brittany Gastinell, Chandler Bender, Kyle Wakeland, Donavin Butler, Ryan Gorsiski, Sandy Ito, Aman Jagait, Beth Lesen, Tony Lucas, Carly Preston, Alyssa Trejo  
Also present: Bill Olmsted, Jill Farrell, Kate Smith, Tori Butler, Rebecca Dietzler, Krista Knifsend, Dean Sorensen
- 2. Public Comment: None**
- 3. 2017-18 Budget: Action Requested**  
Olmsted begins by extending his appreciation for the two groups coming together. He explains that the 2017-2018 budget was presented to and approved by the Budget & Finance committee, and after being presented to the Union and WELL Advisory Groups today, if approved, it will then be presented to the Board of Directors for approval. He then reviews goals for today and action items, noting that these same action items were previously approved by the Budget & Finance Committee on April 5, 2017. Farrell presented the 2017-2018 Budget and the Capital Repair and Replacement (TBU01). The presentation was inclusive of an overview of projects for the Capital and Plant Fund expenditures and Capital Repair and Replacement (TBU01) expenditures  
Farrell also reviews reserve projections including a breakdown of undesignated and designated reserves.
  - a. General Revenue
  - b. General Expenses
  - c. Personnel
  - d. Capital
  - e. Plant Fund (Repair and Replacement)
  - f. Reserves
- 4. Capital Repair and Replacement (TBU01): Action Requested**

**Budget 2017-2018**

Events	\$ 233,250
Insurance	\$ 57,263
Supplies	\$ 967,224
Services	\$ 39,785
Contracts	\$1,575,955
Utilities	\$ 663,309
Travel	\$ 91,241
Wages	\$4,430,907
Benefits	\$1,532,089 (Includes \$50,000 for VEBA Funding)
Capital	\$ 46,035
Repair & Replace (Local)	\$ 501,174
Capital Rep & Replacement (TBU01)	\$1,023,765

**Undesignated Reserves**

Revenue Fund (Projected)	\$11,902,648*
Local Reserves (Projected)	<u>\$ 10,810,045</u>
Total Undesignated Reserves	\$22,712,693

BOD Policy Requires: 1 yr. debt coverage =	\$ 4,779,414 and
6 Mo. Operating =	<u>\$ 5,677,867</u>
Total BOD Policy Requirement:	\$10,457,281
Avail Undesignated Reserves:	\$12,255,412

**Designated Reserves**

Repair and Replacement Fund (Projected, Local)	\$ 2,428,072
Capital Repair and Replacement (Projected, TBU01)	\$ 2,083,438

\*Represents a debit of \$5,500,000 for capital expansion

Approval Operating Budget 2017-2018: (MSP: Begley, Larson)

Approval Capital and Plant Fund 2017-2018: (MSP: Gustinell, Mejia)

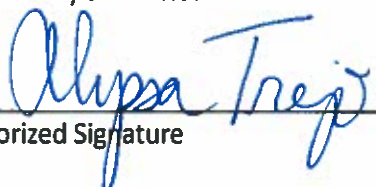
Approval Capital Repair and Replacement 2017-2018 (TBU01): (MSP: Gorsiski, Ito)

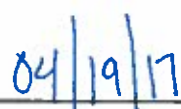
Approval Long Range Plan 2017-2018: (MSP: Lucas, Begley)

Approval Reserve Levels 2017-2018: (MSP: Gorsiskiski, Mejia)

5. The meeting was adjourned at 8:54am

Respectfully submitted:

  
\_\_\_\_\_  
Authorized Signature

  
\_\_\_\_\_  
Date