

California State University, Sacramento
University Union
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**University Union Advisory Group** 

Friday, April 8, 2016 3-4:30 pm Valley Suite, University Union

# <u>Agenda</u>

- 1. Approval of minutes from 2/26/16 meeting
- 2. Review of 2016-2017 Strategic Plan
- 3. Recap of 2016-2017 Budget and Year-End Projections presented at Joint Management Team Meeting on 4/6/16
- 4. Union North Expansion Update
- 5. Activity Reports



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# **University Union Advisory Group Meeting**

February 26, 2016 Capital Room, University Union, Sacramento State

- Call to Order, The meeting was called to order in the Capitol Room, University Union, Sacramento State, at 3:05pm. <u>Present:</u> Terri Castaneda, Ronnie Escorpiso, Tony Lucas, Allison Porkony, Carly Preston, Alyssa Trejo, Kisanet Woldeyohannes, Bill Olmsted, Norma Sanchez, Dean Sorensen
- 2. Formal Recommendation of Advisory Group members Trejo and Woldeyohannes to serve on Union WELL Inc. Board of Directors (actionable item)
  - i. MSP: Escorpiso/Porkony
  - ii. Motion unanimously approved, no abstentions.

# 3. Permanent Art and Gallery Program Update

- i. Rebecca Voorhees handed out Self Guided Art Tour and Visiting Artists brochures.
- ii. The Self Guided Art Tour was created to highlight the permanent art collection in the Union. Numbered signs posted next to each piece refer observers to the brochure for a full background and description.
- iii. Much of this art has recently been reframed, repaired and displayed in locations throughout the building. The Union WELL Inc. Board of Directors last week authorized the expenditure of more funds to continue the process.
- iv. An overview of the Gallery program was also given by Rebecca.

#### 4. Expansion Update

- i. Bill Olmsted presented a brief review and update on the Union North Expansion
- Union WELL Inc. Management has recently begun working with campus as well as the winning collaborative design-build team of Dreyfuss and Blackford (architects) and McCarthy (contractors) on final plans and construction timeline.

#### 5. Strategic Plan

i. Dean Sorensen noted that the Strategic Plan draft has been turned in and is under revision. He shared a few projects. We will review it in further detail at a later meeting.

## 6. Activity Reports, Plans, and Updates

- i. Dean handed out and reviewed the activity report. See attached Handout University Union Activity Report: A few Highlights for Union Advisory Group, February 26, 2016
- 7. Adjourned at 4:30 pm

Respectfully submitted:

**Authorized Signature** 

Date

4/8/16

# **Facilities and Administration**

Goal 1: Evaluate and reinvest in full-time and part time staff structure to develop or enhance efficiency, safety, and project management.

#### **Administration**

Initiative 1: Prioritize and outline facility expansion project preparation including identify staffing needs and delegation of work. Assist in accommodating various tenants and campus community as it relates to the Union expansion preparation project. (Campus Goals: 3, 4, 5, 6)

Initiative 2: Collaborate with Union WELL Inc. units to streamline management of capital expense projects and strategic plan. (Campus Goals: 4)

### Information Technology

Initiative 1: Recruit, hire, and train additional full time position(s) to support current systems, as well as projected growth and challenges due to facility expansions. (Campus Goals: 1, 4, 5, 6)

Initiative 2: Re-organize and implement changes to the student IT structure to better assist with daily IT requests and larger organizational projects, with the goals of alleviating departmental bottlenecks, and improving overall response time and daily tickets closures. (Campus Goals: 1, 4, 5)

#### Maintenance

Initiative 1: Formalize the professional development program for all part time and full time staff to certify compliance with best safety practices, and to allow staff the opportunity to participate in peer-based training presentations. (Campus Goals: 1, 2, 5)

Initiative 2: Update organizational structure to reflect new full-time positions, tasks, and supervision needs. Evaluate/adjust part-time staff utilization to stabilize workload between preventative maintenance and projects, ensuring PMs can occur according to their calendared timeline. (Campus Goals: 1, 4, 5)

#### **Facilities Services**

Initiative 1: Improve communication and accountability with contracted janitorial services through documented weekly meetings and documented group follow up to noted issues. (Campus Goal: 4)

Initiative 2: Evaluate the feasibility of modifying custodial part time positions through detailed cost analysis of student assistants vs. additional contracted staff. (Campus Goal: 4)

Goal 2: Modernization: Update specific equipment and resources that are not making the best use of energy, time, or money.

#### Administration

Initiative 1: Review current work flow management systems, still in place from re-organization, and assess new methods to work more efficiently. (Campus Goals: 4, 6)

Initiative 2: Establish criteria, for use organization-wide, to define which projects should be managed and executed internally vs. contracted services, using project tracking software and feedback from monthly facilities meeting. (Campus Goals: 3, 4, 6)

### **Information Technology**

Initiative 1: Leverage cloud services in order to meet the corporation's growing storage, back-up, and disaster recovery needs, and which meets CSU information security requirements, when possible. (Campus Goals: 1, 3, 4. 6)

Initiative 2: Establish resource priorities and identify areas of information technology to divest in systems and resources. (Campus Goals: 4)

#### Maintenance

Initiative 1: Expand on sustainability and energy efficiency efforts, including system upgrades and equipment retrofit, aligning plans with expansion program. (Campus Goals: 1, 4, 5)

Initiative 2: Complete analysis of HVAC systems and proposal for long term sustainability of existing and new equipment, including upgrade of back end systems. (Campus Goals: 4, 5)

#### **Facilities Services**

Initiative 1: Conduct detailed evaluation of resources including supplies, staffing, and systems as it relates to facility expansion, both during and after the project. (Campus Goals: 4, 5, 6)

Initiative 2: Work with the campus sustainability committee to implement composting for the University Union. (Campus Goals: 5, 6)

### **Facilities and Administration Project List:**

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- Implement composting program in conjunction with University sustainability committee initiatives and regulatory requirements in food service areas. Provide appropriate training resources to staff and educate student and campus community on the use of composting containers. (Forseth, Dining Services)
- 2. Develop a plan to install Medeco cylinders and re-issue keys for University Union facility to align with campus lock hardware standards as facility expansion starts. (Forseth, Drennon, Facilities)
- Implement a key issuance tracking & inventory management system based on researching our campus facilities and other CSU auxiliaries' systems and processes currently in use. (Forseth, Knifsend)
- 4. Revitalize corporate safety committee to establish new program goals to create opportunities for full-time and part-time staff safety training, and review of current University Union and WELL facility safety procedures. (Forseth, Drennon, UEI)
- 5. Complete thorough review and analysis of all University Union HVAC systems and equipment to verify optimal performance. Begin planning replacement of pneumatic controls to digital. (Drennon)
- 6. Relocate the University Union T2003 air condition condensing unit to prepare for facility expansion. (Drennon, Singletary).
- 7. Develop and implement plan for accommodating University Union tenants that will require relocation during facility expansion. (Singletary, Drennon, Forseth, Sorensen, Facilities, IRT)
- 8. Replace and upgrade network infrastructure for areas of the University Union facility that will remain operational during expansion construction that are currently supported by M1000 and T1002 telecom rooms. (Singletary, Gengler)
- 9. Relocate University Union outdoor lighting controls from M1000 to prepare for facility expansion. (Drennon, Singletary)
- 10. Continue LED lighting retrofits through the SMUD rebate program in both the University Union and WELL facilities to reduce lightbulb supply and utility cost. (Drennon)
- 11. Evaluate web hosting future needs and areas for which we can divest over the next three years allowing for a streamlined and outsourced website program. (Gengler, Singletary)
- 12. Procure a project management software for assisting in managing strategic planning for the corporation to improve communication, accountability, and follow through. (Knifsend, Singletary)
- 13. Determine obligations for Information Technology involvement in facility audio/visual upgrades and requirements gathering. (Singletary, Gengler)
- 14. Rejuvenate preventative maintenance programs for both Maintenance and Information Technology. (Drennon, Gengler, Singletary)
- 15. Continue with 1/3 of 2-way radio refresh to prepare for move from analog to digital repeater infrastructure. (Forseth, Singletary)
- 16. Develop and issue an RFP for Union WELL Inc. corporate website re-design. (Gengler, Singletary, Olmsted)
- 17. Coordinate carpet replacement in University Union Hinde Auditorium and Valley Suite working with Event Services. (Singletary, Dietzler)

- 18. Relocate design archive media storage to offsite cloud service provider to reduce recurring storage costs. (Gengler, Singletary)
- 19. Develop and begin implementing aging camera NVR server infrastructure replacement plan for facility IP camera systems. (Gengler, Singletary)

# Union Strategic Plan 2016-2017

Mission: "The University Union will create a welcoming, collaborative environment as a central gathering place that builds community, complements the academic experience, and enhances campus life."

- -Goal 1: Build community and University identity by strengthening and expanding our collaborations, campus pride activities, celebrations, and traditions.
- -Goal 2: Enrich and promote a comprehensive University experience by offering a wide variety of exceptional programs and services that attract, serve, and engage students.

# Union Administration

Goal 1, Initiative 1: Build a greater community awareness of the ongoing and historical successes and

challenges of the Union in encouraging a vibrant campus life. Encourage current staff, students, and campus entities to work together and pool resources for that

purpose.

Goal 1, Initiative 2: Develop a sustainable, long-term approach to the Union's celebratory offerings that

emphasizes pride, and tradition-building for both the Union and Sac State.

Goal 2, Initiative 1: Provide professional development for Union staff and volunteers through training

and networking opportunities with other campuses, associations, and professionals

in the field, to stay current with successful college and student affairs trends.

**Goal 2, Initiative 2:** Work with students, staff, campus partners, and University Administrators to

identify and implement new or modified programs and services of interest that the

Union might provide.

### **Union Event Services**

**Goal 1, Initiative 1:** Create intentional opportunities to build strong relationships with the campus

community that will result in increased, documented collaboration and allow our

campus partners to enhance their successes.

**Goal 1, Initiative 2:** Pursue collaboration opportunities within the corporation, and with the campus community, to increase participation and shared resources within current campus pride activities.

**Goal 2, Initiative 1:** Foster opportunities for professional development to increase interpersonal skills, improve current services, and inform our future.

Goal 2, Initiative 2: Continue to update and modernize our equipment and furnishings to ensure our ability to meet customers' needs, deliver consistent service, and provide improved environmental conditions in our event spaces.

## **Union Operations**

**Goal 1, Initiative 1:** Work with Union constituents and the campus community to encourage and build greater involvement and attendance in our traditional events.

Goal 1, Initiative 2: Collaborate with campus programs/services to support and increase general awareness of the various services available to students.

Goal 2, Initiative 1: Enhance efforts to stay current with the ever-changing needs and trends of students, in order to offer new services and amenities at desk areas and in public spaces.

Goal 2, Initiative 2: Develop innovative and flexible solutions to continue services for students/customers during the impending challenges of the Union North expansion project.

#### **Union Programs and Marketing**

**Goal 1, Initiative 1:** Initiate collaborations that will enhance and strengthen programs in an effort to facilitate greater campus community participation and engagement, resulting in increased attendance by a wider variety of people.

**Goal 1, Initiative 2:** Expand staff involvement and support of campus events and initiatives by serving on committees, assisting with planning, and offering marketing support.

**Goal 2, Initiative 1:** Expand variety of program and service offerings to provide additional student learning opportunities.

**Goal 2, Initiative 2:** Assess the Union's programs, service offerings, and communication to better serve our customers, allowing the data to drive appropriate action.

### **Project List-Union Administration**

- Better refine roles and training related to RFP development, project management, and budget development for projects involving participation by multiple units. (G2, I2)
- Fully participate in all expansion meetings with architects, contractor, and campus, as appropriate, involving staff members relevant to the necessary phases or decisions(G2 I2)
- Meet with and involve Union-housed offices, program areas, and vendors in determining possible approaches to the building expansion that will best serve their needs, their constituencies, the Union, and the campus. (G2, I2)
- Meet with and involve current offices, program areas, and vendors that will be directly impacted during the expansion construction period, in order to develop a plan for any needed relocation and reallocation of space and to minimize disruption of their services to the campus. (G1, I2)
- Identify and implement temporary—or permanent—new programs, service offerings, and building enhancements to offset the potential inconvenience to customers caused by the expansion. (G1, I2)
- Work with Assistant Directors and department Managers to identify conferences, trainings, and other opportunities for professional development, training, networking, and research and develop a plan for participation and attendance at these by staff and students. (G2 I1)
- Meet with various campus entities to educate them about what the Union offers and has offered or taken the lead on in the past (e.g. significant lecture presentations, major concerts, etc.) in order to garner support, collaborate, and avoid duplication of efforts due to lack of awareness. (G1, I1)
- Utilize and share feedback from the ACUI-NASPA assessment instrument that was administered in Spring 2016 in order to build upon our areas of customer satisfaction and develop solutions for improving our performance and offerings, where needed. (G2, I2)

## **Project List-Union Event Services**

- Replace aging side chairs in the Event Services office. (G2, I2)
- Develop ES Management Team with newly hired managers to facilitate greater unit cohesiveness and increase efficiency. (G2, I1)
- Upgrade desk chairs for the Operations Manager and AV Tech/Senior Setup Supervisor desks. (G2, 12)

- Work to significantly reduce paper consumption in the ESO by removing fax machine, changing document archiving procedures, and exploring an electronic signature pad for office use. (G1, I2)
- Explore emerging technologies for wireless microphones in an effort to increase our current number of available frequencies and meet the ever increasing demand for this item. (G2, I2)
- Permanently attach half wall in ESO to stabilize the wall and eliminate movement. (G2, I2)
- Explore solutions for lighting deficiencies in Ballroom III along the southwest wall and corner and under balcony that could be added without necessitating major changes to the existing lighting system. (G2, I2)
- Explore and test possible solutions for reducing noise disruptions that bleed through from the storage corridors for events in the Foothill and Orchard Suites. (G2, I2)
- Develop an event planning information session for new student club officers each semester as they
  transition to their new roles as a way to build relationships between student officers and event staff
  and to better assist them in the successful planning and execution of their campus events. (G1, I1)
- Increase participation in Spirit Fridays by encouraging all Event Services staff to participate, decorating the office environment and offering giveaways that highlight Spirit Fridays in the office. (G1, I2)
- Develop formal event planning information sessions targeting Administrative Assistants on campus who are often tasked with planning large events for their departments in an effort to build effective working relationships that will result in more successful events. (G1, I1)
- Develop a formal training session on conflict resolution focused on customer service and designed to give Event Services students increased skills and confidence when conflicts arise at work. (G2, I1)
- Complete upgrade of Redwood Room AV
- Upgrade Ballroom/Hinde AV
- Utilize the scissor lift newly relocated to the Union that was previously utilized by Maintenance at The WELL.

# **Projects-Union Operations**

- Research and replace bean bags for Terminal Lounge (G2, I1)
- Replace the event literature display units adjacent to the Information Desk for use by the campus community, to provide additional space and better integrate with the new SOD screen. (G1, I2)

- Re-activate Pandora as a temporary music solution in Games Room (G2, I2)
- Collaborate with entities of SASEEP program, ASI Food Pantry, Community Engagement, SOAL, PRIDE Center, SHSC (G1, I2)
- Offer opportunities for staff development using existing campus resources that encourage team building (Peak Adventure, Ropes Course, Aquatic Center, Community Engagement, etc.) (G2, I1)
- Provide a mobile gaming unit for students to use during expansion, while Games Room is closed.
   Use it as an opportunity to gather feedback regarding new games room (G2, I2)
- Plan renovation of Information Desk to aesthetically tie new and existing areas together in the expansion (G2, I2)
- Develop Karaoke Nights in the Terminal Lounge as an additional service. (G2, I1)
- Offer DIY/Craft Nights (G2, I1)
- Revamp Building Supervisor report so that it's more efficient for both the writer and the reader. (G2, I1)
- Travel/visit other colleges, hotels, venues that offer games rooms, information/concierge desks and to conferences related to those areas, such as CES and E3. (G2, I1)
- Remove unneeded equipment and CD's in Terminal Lounge to better utilize the space. (G2, I1)
- Increase safety training opportunities for staff such as fire training (electrical vs. grease), customer service, hostile customers, hazardous clean-ups, emergency response. (G2, I1)
- Increase the fire drills from annual to twice per year, to better prepare staff. (G2, I1)
- Encourage vendors and offices to participate in Spirit Fridays, Homecoming Week, Causeway Classic,
   Basketball season. (G1, I1)
- Utilize the Confluence content management system to assist in compilation and retrieval of usage statistics in the Games Room and Terminal Lounge. (G2, I1)
- Research a mobile solution that will better address the needs of Building Supervisors in the performance of their duties. (G2, I1)
- Purchase cell phone charging stations and implement them as a customer amenity. (G2, I1)
- Add a water bottle filling station in the Brown Bag area. (G2, I1)
- Replace uniform shirts and sweatshirts. (G2, I1)

- Partner with Career Center to offer trainings geared for our student employees. (G2, I2)
- Research options for installing a building-wide intercom system for the Union. (G2, I2)
- Replace wet umbrella stands with a higher quality (heavy duty) model which will better sustain heavy use. (G2, I1)
- Provide more advanced first aid supplies for staff and customers (e.g. Fire blankets, EPPI pens, hazardous waste clean-up kits and containment kits). (G2, I1)

## **Projects- Programs and Marketing**

- Create a marketing plan for the Campus Calendar and revamp all marketing collateral. (G1, I2)
- Create an updated marketing plan for the SOD Screens and work with Design to create marketing collateral that will promote the use of the screens to departments and organizations. (G1, I1)
- Expand campus collaboration and overall reach of the #NewHornet campaign, used during Summer and Winter Orientations, to include not only Campus Life partners, but others such as Orientation and Admissions. (G1, I1)
- Create a comprehensive archive of UNIQUE Programs events from 1978 through present day and make available on the UNIQUE website. (G1, I1)
- Recruit a UNIQUE volunteer to assist in coordinating marketing collateral distribution, social media promotions and serve as a liaison between Union Marketing and the volunteers. (G2, I2)
- Serve as the Hornet Weeks of Welcome co-chair for the second year, Fall 2016, and expand scope of position to include a WOW in early Spring 2016. (G1, I1)
- Expand Hornet WOW marketing efforts by creating more visible marketing materials throughout campus during Summer Orientation and explore ways to partner with Orientation and Admissions. (G1, I2)
- Provide marketing support for the various needs anticipated during the Union expansion project, facilitate regular communication of project plans/ progress to the public. (G2, I2)
- Network with marketing departments at other college unions colleges to share best practices and ideas on expanding and improving social media and marketing in general. (G2, I2)
- In an effort to create goodwill during the expansion and keep campus spirits up during Finals Week, provide Finals Week goodie bags to students studying in the building. (G2, I2)
- Revamp UNIQUE's table display. (G1, I1)

- Update the sound system in the Gallery with Bluetooth integration to allow artists to create customized play lists that enhance the experience of Gallery patrons. (G2, I2)
- Create and purchase permanent signage for the Exhibit Lounge that clearly identifies the space and does not detract from the environment of the space. (G2, I2)
- Replace The Lab's 9880 large format printer. (G2, I2)
- Add a file cabinet to the Gallery storage room to organize and properly archive all Gallery related materials, including documentation on purchased art. (G2, I2)
- Create a complete catalog of the Union's permanent art collection, to be published and made accessible to the public online. (G2, I1)
- Re-implement a Guest Book in the Gallery for visitors to sign and leave comments. (G2, I1)
- Create a student staff manual for Interns, Sign Shop, Print Shop Attendants, and Student Photographers. (G2, I1)
- Implement a more detailed contract for all design work done for clients vs. the simple work order/receipt currently used. (G2, I2)
- Replace aging and damaged plastic a-frames and investigate and test out other possible approaches to posting material.
- Explore other payment options for the Lab Express to accommodate our customers during the expansion, while the Student Shop is relocated and Games Room is closed. (G2, I2)
- Purchase a large magnetic white board for The Lab for brainstorming sessions to improve collaboration among the team. (G2, I1)
- Collaborate with campus partners in hosting and funding the honorarium for a major guest speaker. (G1, I1)
- Collaborate with The WELL staff to significantly increase the overall attendance at the Sac State 5K by hosting a major entertainment event that will allow 5K attendees a discount or free admission. (G1, I1)
- Acquire an in-ear wireless monitor system for UNIQUE Programs for use during concerts, dance, and theatrical performances, to reduce overall volume at events and improve acoustics. (G2, I2)
- Increase the number of partnerships that involve academic departments. (G1, I1)
- Explore alternative programming locations for UNIQUE events during the expansion. (G2, I2)

• Through creative room setups or special incentives, increase audience interaction and attendance at Nooner performances. (G2, I2)

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- Network and create partnerships with other college campuses for fresh ideas and collaboration in designing and implementing a balanced, diverse, and cutting edge program. (G2, I2)
- Involve student volunteers in presenting about UNIQUE Programs to classes and groups of other perspective volunteers. (G2, I1)

Collaborate with the Residence Halls on ways to work together and better serve campus life needs for the expanding number of campus residents. (G1, I1)

# THE WELL Strategic Plan 16-17

Goal 1. Engage current and potential facility users by utilizing our team strengths. (Campus Goals 3, 4, 5)

<u>W-Admin Initiative 1</u> – Successfully complete the 1<sup>st</sup> phase of program planning for The WELL expansion project. (Campus goals 4, 5, 6)

<u>W-Admin Initiative 2</u> – Facilitate two professional development opportunities for WELL full time staff to incorporate a Strengths Based interdependent culture resulting in a cohesive and high performing team. (Campus goals 3, 4, 5)

<u>W-MSO Initiative 3-</u> Improve WELL membership recruitment through three new programs and initiatives. (Campus goals 4, 5)

<u>W-MSO Initiative 4 - Expand strengths education to all supervisor and lead staff.</u> Create staff strength-based initiatives to improve member engagement, staff performance, and safety. (Campus goals 4, 5)

<u>W – ISD Initiative 5 -</u> Improve the Intramural Sports participants' experience by decreasing the amount of forfeits which will increase the amount of games played by 5%. (Campus Strategic Goals 4, 5)

<u>W – ISD Initiative 6 – Assist our student staff with developing the necessary skills to better serve WELL members and the campus community by boosting the Leadership Training Series attendance by 20%.</u> (Campus Strategic Goals 1, 4, 5)

<u>W-SEIF Initiative 7 –</u> Restructure the Sac State 5K Fun Run to include a more exciting and engaging experience which will increase participation by 5%. (Campus Strategic Goals 3, 4, 5, 6)

<u>W-SEIF Initiative 8</u> – Research and implement a customer service desk space at the Climbing wall to allow the climbing wall staff to better assist members who are interested in climbing. (Campus Strategic Goals 4, 5)



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## University Union Activity Report: A few Highlights for Union Advisory Group, April 8, 2016

- New carpet has been installed in Ballroom and Ballroom lobby as "tiles" that can be easily replaced, a much needed replacement of worn carpeting and improvement to our system.
- The "baler project" is fully operational. Staff is completing daily pick-ups of cardboard from major loading docks for both the University Union and The WELL. We just completed our first 8-bale pickup with Recycling Industries.
- University Union AC-31 (air handler for 3rd Floor Offices and CA/Summit rooms) is currently being converted from analog to digital controls for better cooling control.
- Camera additions have been completed for the University Union Ballroom lobby.
- We just found out that IRT is bringing us an additional b/w printer-copier. It will be installed adjacent to the current first floor printers.
- Composting just began in the University Union food court area. The campus sustainability
  committee has determined the standardized signage which is in place. Student bussing staff will
  be educated on composting procedures and will train students and the campus community.
- We had a special "Don't Text and Drive, It Can Wait" simulation in the Union lobby on April 28.
   Even President Nelson participated.
- Recent major events sponsored by other organizations in our building include a Multicultural Education conference, career fairs, a BLM summit, and student research symposiums.
- Event Services began accepting priority requests for general meetings for Fall, 2016 on April 6.
- We have had several additional permanent art pieces reframed/repaired, at steep discounts.
- Our ACUI/NASPA assessment went out to a large sample of students this week. These surveys
  will continue to be accepted through the end of April and then the results will be analyzed for a
  while afterwards. It is a national "benchmark" survey which will show us how we compare with

other campuses. We have offered optional entry into a drawing for two Apple watches for those who complete the survey, as an incentive. As of yesterday, 400 surveys had been submitted.

- The Union is wrapping up "The Half-Time Show", a week of events on April 4-8, to help people get reenergized for the remainder of the semester (see handouts).
- Student Purchase Awards Show taking place in the Gallery, through April 21 (see handouts).
- Registration is now open for our Faculty and Staff 8-Ball Tournament on April 29 (see handouts).
- We sent two student winners from our Games Room tournaments to compete in ACUI Billiards tournament at Weber State in mid-March. One reached 4<sup>th</sup> place.
- "Salsa Loca Live" concert with Pacific Mambo Orchestra and salsa lessons took place last night, on Thursday, April 7.
- Union 40<sup>th</sup> Anniversary Celebration activities on Thursday, April 14 will include a birthday celebration from 2 pm-6 pm with entertainment (Funkengruven, Element Brass Band, etc.), "birthday game" activities, giveaways, cake and a free evening concert by Ozomatli (Raigambre opening) from 7-10 pm, hopefully at Serna Plaza. Celebratory décor, some "Union in 1975" signage and an Instagram "40 Day Scavenger Hunt", complete with riddles to be solved, <a href="http://theuniversityunion.com/union-traditions/event/75-x-40-instagram-scavenger-hunt">http://theuniversityunion.com/union-traditions/event/75-x-40-instagram-scavenger-hunt</a>, have preceded the day's events. We are happy as can be that this is no longer conflicting with a faculty strike.
- The next campus blood drive will be held in the Ballroom on April 26-27 (see handouts).
- The Bookstore and Union are collaborating on Finals goodie bags. They will be giving us a
  discount on Scantrons and pencils and coupons for free coffee at their café. The Union will be
  providing branded stress balls, candy, and a "Good Luck on Finals, from your friends at the UU
  and Bookstore" note.
- We will again distribute free coffee in the Union lobby during finals week, in partnership with UEI.
- The Ballroom will be the site of a Sacramento Mayoral debate on Monday, May 9, 2016.
   Sponsored by Public Affairs, it will be live streamed by KXTV Channel 10.
- There will be a huge High Schools debate event taking place in the Union and throughout the campus on Saturday of Memorial Day weekend.
- Dr. Cornel West has accepted an offer to speak here on Thursday, September 29.