



SACRAMENTO
STATE

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University Union Advisory Group Meeting Minutes
March 6, 2019
Capital Room, University Union, Sacramento State

- 1. Call to Order & Public Comments – 7:35am, Arjelia Rubio**
 - a. Present: Johnny Cervantes, Tamara Franklin, Tony Lucas, Jennifer Moran, Arjelia Rubio, Mary Ann Wong
 - b. Also Present: Rina Chhong, Rebecca Dietzler, Zenia Laporte, Bill Olmsted, Dean Sorensen
 - c. Absent: Danielle Carr, Drajawanee Dickerson, Beth Lesen, Alyssa Trejo, Kisanet Woldeyohannes, Norma Sanchez
- 2. Approval of February 20, 2019 Meeting Minutes (MSP: Lucas, Moran)**
- 3. Activity Reports/Updates**
 - a. Sorensen reviews the handout *Union Advisory Group Meeting Activity Report, March 6, 2019 : "A Few Highlights."*
- 4. 2019-2020 Draft Strat Plan Review**
 - a. Sorensen reviews the handout *University Union Strategic Plan 19-20*
 - b. Approval to amend item #12 (MSP: Wong, Moran)
 - i. Due to extra funds, remote access to the Ballroom was able to be installed this fiscal year
 - ii. The item will be amended to installing remote access to meeting rooms in the expansion
- 5. Review of Proposed Policy Change Revisions: Late Changes to Existing Space Reservations, Food Service-Self Food Service in the Union**
 - a. Dietzler reviews the handout *Late Changes to Existing Space Reservations*
 - i. Cottonwood Suite and Pacific Suite added as meeting spaces in which all event information for large events must be received by the Event Services office no later than 3 business days prior to the event start time
 - b. Dietzler reviews the handout *Food Service: Self Food Service in the Union*
 - i. Self-food service fee for last tier amended from "Ballroom and Redwood Room" to "rooms that seat more than 120"
 - ii. Wording change from "CSUS" to "Sacramento State"
 - c. Approval to amend Late Change Policy and Self-Food Service Policy (MSP Lucas, Wong)
 - i. All approved, no abstentions

Questions/Comments: Wong asks if attendees of events are identified as students manually (via a visual OneCard check) or digitally (via a swiper). Laporte confirms that students are identified manually and inquires if swipers are 1) available and 2) able to identify if a student is enrolled in the current semester. Wong responds affirmatively to both, also stating that the swiper keeps track of which events students attend.

6. Adjournment – 8:19am

Respectfully Submitted:

Tamm Framin
Authorized Signature

9/25/19
Date