



California State University, Sacramento
The WELL
6000 J Street • Sacramento, CA 95819-6138
T (916) 278-2242 • www.thewell.csus.edu

The WELL Advisory Group Meeting

December 1, 2021

Zoom Meeting

MINUTES

1. The meeting was called to order at 7:32 a.m. by, Oneto, Chairperson
 - A. Present: Amanda Visger, Bernard Omiple, Lisa D'Angelo, Mandy Facio, Mike Thompson, Nicole Oneto, Alex Knapp, Elena Larson, Debbie Bruffet
 - B. Also present: Kate Smith, Bill Olmsted, Jessica Swart, Tori Butler, Jill Farrell, Erica Wood
2. Welcome & Introductions
 - A. New RPTA representative, Alex Knapp, is welcomed to the group and everyone introduces themselves
3. Public Comment: None
4. Consent Calendar:
 - A. Approval of Advisory Group Minutes for October 13, 2021
[Consensus for approval of minutes as written: Passed]
5. Old Business
 - A. Expansion update:
 - i. Smith shares plans for the garden that will be in back of The WELL, near the loading dock. She explains that the space will include accessible pathways, benches, canopies, trees, cobble bed, etc. Planting areas are being explored for Recreational Therapy programming and possibly horticulture classes. The hope is for the project to be completed in the spring 2022 semester.
 - ii. For the WELL expansion project, Smith states that final punch-list items are being completed. One item is the indoor track, which has been closed because the Mondo turf flooring arrived with a manufacturer defect. The hope is to open the area soon.
 - iii. Olmsted adds that the prior day's walkthrough closed out over twenty punch-list items, mostly cosmetic, and there are around thirty to go. Once the indoor turf and MAC are opened, all areas will officially be back online.
6. New Business:
 - A. Fitness Studio Room Rental Proposal: **(MSP: Thompson, Larson)**
 - i. Wood presents the Fitness Studio Room Rental proposal, which now includes the two new fitness studios (Trinity & Truckee) that were added with expansion. After reviewing current rates and comparing to other studios in the area, she proposes keeping room rental rates the same but adding a lights and sound fee for use of the system, which includes a disco ball and lights that respond to music. The fee includes an event attendant to operate the system. Wood then reviews the breakdown of proposed rates, by user group.
 1. Olmsted asks if the lights and sound rate would remain the same if someone only wants one or the other, sound or light. Wood states the rate would remain the same since it's billed based on the hourly rate for an event attendant.
 - B. WELL Reservations Activity Space Reservation Policy: **(MSP: Visger, D'Angelo)**



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- i. Wood presents the current Activity Space Reservation Policy, redlined with minor updates. Changes include updating All-Inclusive-Recreation to the new department name of Recreational Therapy, formatting and grammar corrections, and two new sections. Section 4.4 regarding staffing requirements has been added as all departments and groups are required to utilize WELL staff unless it's a SOAL group with an approved instructor, for liability & workers compensation purposes. Section 6.1 clarifies how reservations are taken, which requires all faculty usage requests to be submitted in writing, electronically.

C. WELL Reservations Conference Suite Policy: **(MSP as amended: Omiple, Bruffett)**

- i. Wood presents the Conference Suite Reservation policy and discusses changes. Notable updates include section 1 and 1.2 clarifying reservation requests to be submitted in writing, electronically, 3.4 was added regarding additional staffing incurring additional fees, 5.2 was changed to conference space requests being made electronically, and 5.3 was changed to conference space requests by other organizations being made via email or through OPUS.
- ii. Smith states that section 5.3 should read the same as 5.2 to say "submit electronically" and proposes to vote on an amended version.

7. Reports and Comments

A. Executive Director:

- i. Olmsted states that the WELL expansion project is wrapping up and the organization is now looking forward to a host of large capital projects and determining the next major step for expansion or facility improvement for both facilities. Staff is currently preparing buildings for weather, as the last storm revealed areas needing attention. The expansion contractor is finishing up their responsibilities and internal staff from maintenance and IT are doing finishing touches such as display screens, networking, security cameras, etc. Olmsted has been working with a group who is seeking consideration from campus for programming and facility signage around the University Union (UU) and The WELL. He explains the shift in the way events are promoted on campus, with the focus more on esthetics. Although most promotion is done on social media, there are people who find events or programs from print advertisements on campus. The group is currently waiting for a response on their proposal. Olmsted adds that staff are preparing all programs for more in-person presence with students on campus in spring. Lastly, the UU hosted the annual Wish Upon a Star gift drive with a group who provides services for children, youth, and families impacted by HIV and AIDS. Participants pick a star from the tree that contains a wish list to be fulfilled for a child. The drive ends with a large wrapping party, which is being held on December 10.

B. Director:

- i. Smith states that the MAC has been offline and has been used as storage and swing space for construction. The target for opening is the spring semester, after flooring is replaced. The facility is struggling with enforcing face coverings, with Informal Recreation basketball being the biggest challenge. She extends appreciation to Wood, Swart and team who trained student staff on



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enforcing policies and communicating with members with compassion. Staff has had to suspend membership of students who refuse to comply and activities have been modified. Smith is unsure what will be offered in the MAC due to face covering struggle concerns. Fitness equipment has been subject to shipping issues and delays, but the last of the expansion equipment and repair/replacement items will arrive in spring. The annual Sac State 5K Fun Run date has been set for April 28, with a prehistoric race theme. Registration opens in January. Lastly, Smith explains that a feasibility study was done in the past for the sports fields by Yosemite hall to add artificial turf, lighting and fencing. It's a shared space so there are many groups involved who are now looking for a more detailed study. She hopes to have a plan to share next year of what the space could entail and the funding involved.

C. Assistant Director:

- i. Swart provides an update on membership numbers; 16,000 active members (majority being students at 15,451, which is 49% of the current student population), 550 non-student, 186 faculty/staff, 30 sponsored members, and the largest group is alumni at 326. An overview of spring programming including the 5K, Climbing Wall competitions and offerings, Recreational Therapy and AIR programming, Intramural sports, and Group Fitness classes.
- ii. Wood states that the 5K will be in-person in the spring and she will be soliciting volunteers as the race is heavily dependent on volunteers.

D. Advisory Group members

- i. None

8. The meeting was adjourned at 8:24am

Respectfully Submitted:

Nicole Oneto
Nicole Oneto (Feb 11, 2022 13:40 PST)

Authorized Signature

Feb 11, 2022

Date