



California State University, Sacramento
University Union
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University Union Advisory Group Meeting
September 16, 2016
Valley Suite, University Union, Sacramento State

1. **Call to Order, Chair - 3:06 p.m.** Carly Preston
Present: Brandon Fields, Ryan Gorsiki, Tony Lucas, Naomi McDonough, Carly Preston, Alyssa Trejo
Also Present: Krista Knifsend, Bill Olmsted
Absent: Donavin Butler, Terri Castaneda, Beth Lesen, Kisanet Woldeyohannes, Rebecca Dietzler, Zenia LaPorte, Norma Sanchez, Dean Sorensen
2. **Approval of April 8, 2016 Meeting Minutes (MSP: Lucas, Trejo)**
3. **Updates on Union Expansion**
 - A. Olmsted states they have been working on a schematic design for the past two months. The project is currently finalizing the design and development phase, which means they are currently placing items such as furniture, lights, and electrical plugs.
 - B. Next week, Olmsted will be a part of a team presenting the project to the Board of Trustees. Once approved by the Board of Trustees, then they will begin the construction documents.
 - C. In January, tenants will be moving out of spaces impacted by construction and into new spaces designated in Sequoia Hall, Folsom Hall, Library, and The WELL Café.
 - i. Space may be renovated to accommodate new tenants.
 - D. In March, demolition is expected to occur during the week of Spring Break. Multiple crews will work all hours of the day to complete the demolition in seven days. This is to minimize the disruption to students and building users.
 - E. During the same time as the Union expansion, Lot 4 which is directly adjacent to the Union will be inaccessible due to Science II construction.
 - F. Olmsted reviews floor plans for the first, second, and third floor of the Union.
 - G. Olmsted shows animations from the architects for the Union. Animations are expected to be available shortly on the expansion website and will include an avatar that users can walk around the Union.
4. **Activity Reports (as distributed)**
5. **Next Meeting: October 14, 2016**

6. Adjournment: 4:00 p.m.

Respectfully submitted:

Carly Preston

Authorized Signature

01/27/17

Date