



Union WELL Inc. Board of Directors
Executive Committee

Minutes

Thursday, January 26, 2023, 1:00pm
Zoom Meeting

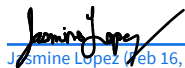
1. The meeting was called to order at 1:01pm by Olmsted
Present: Monique Curayag, Jasmine Lopez, Maanvee Mehrotra
Also Present: Bill Olmsted, Jill Farrell, Tori Butler

2. Changes to Part Time Wage Scale: **MSP: Mehrotra, Curayag**
 - a. Olmsted presents the updated wage scale, which was presented to the Budget & Finance Committee and approved to be forwarded to the Board of Directors (BOD). The update mostly consists of job titles and classification changes. The Terminal Lounge's name was updated to Relaxation Station to reflect that change. UNIQUE was capitalized since it is an acronym. And desk manager positions were updated as they are now called student leads; this position was also recategorized from Union 1-L to Union 2-L, just like other lead positions, which reflects a monetary change as leads are paid \$16.00 per hour instead of \$15.75.

3. Change to 2022–23 TBU01 & TBU04 List: **MSP: Lopez, Mehrotra**
 - a. Olmsted presents the TBU01 and TBU04 project list and requests approval for architectural services for the Relaxation Station in the amount of \$65,000. He explains that what used to be the Terminal Lounge was originally transformed into the Relaxation Station without internal modifications in order to test out the program. The program has been very successful, and the room now needs to be renovated to make the permanent space more appropriate for the function. He notes that the room is one of the only remaining spaces that was never included in expansions or renovations. The budget includes asbestos abatement, rewiring of electrical, networking, and removal of old, abandoned infrastructure. Olmsted shares a quote from the DLR Group for the design and construction management of the project, which totals approximately \$61,000. The request is for \$65,000 to account for potential overages, knowing that the cost of permits varies during the year, or sometimes, projects require a second round of review.
 - i. Mehrotra asks if the BOD will be informed of the decision. Olmsted says yes, it will be presented as an information item. He will explain that the executive committee has met twice since the last board meeting and give a summary of the items discussed. Farrell adds that the minutes for this meeting and the other executive committee meeting will go to BOD for approval, so they will see the details.

4. The meeting was adjourned at 1:16pm

Respectfully Submitted:


Jasmine Lopez (Feb 16, 2023 08:46 PST)

Authorized Signature

Feb 16, 2023

Date