



SACRAMENTO
STATE

California State University, Sacramento
University Union Operation of CSUS Inc.
6000 J Street • Sacramento, CA 95819-6138
T (916) 278-6744 • www.csus.edu/union

Union WELL Inc.

Board of Directors
Executive Committee

Minutes


February 6, 2018
8am, Special session, call-in meeting

1. **The meeting was called to order at 8:01 am by Olmsted**
 - a. Present (by phone): Bill Olmsted, Jill Farrell, Alyssa Trejo, Kisanet Woldeyohannes, Kindra Begley, Tori Butler

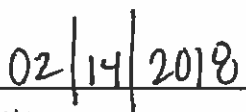
2. **Approval of additional TBU01 funds: Olmsted (MSP: Woldeyohannes, Begley; Approved via roll-call vote)**
 - a. Olmsted discusses the request of additional funds for the Union Ballroom AV project, which is currently in progress. He explains that it was realized that the screens that were specified in the request for proposal (RFP) are incorrect. The original plan was to replace the screen fabric in the existing housing; however, the current screens are not wide-screen format. The scope of work now includes replacing the screens, which also involves cutting into the walls for the larger housing, as well as drywall patching and paint once the new screens are installed. The original project cost as approved by the board was \$655,000; the new cost is \$770,000, which is an increase of about \$100,000. Olmsted discusses current savings in the TBU01 budget due to the Union airwall replacement project being delayed and a savings on the Union kitchen plumbing project, to illustrate that the corporate bottom line forecast is still under budget. Farrell adds that the 2018-2019 fiscal year budget will include a plan to replace monies to the TBU01 fund and notes that the corporation does have enough money to replenish. Olmsted continues and explains that the reason approval is being requested is because it is a large sum of money and there is an urgent need to move forward. The request could not wait until the February 14 board meeting because the ballroom is currently closed for the AV upgrade, and goal is to complete the project within the original eight-week time frame. In order to do so, the equipment needs to be ordered as soon as possible.

3. **The call was adjourned at 8:11 am**

Respectfully submitted:



Authorized Signature



Date