



Union WELL Inc.
Board of Directors Executive Committee
Special session

Minutes

June 14, 2019
10am, Special session, call-in meeting

1. The meeting was called to order at 10:04am by Bill Olmsted
 - a. Present on the call: Ethan Shaw, Alyssa Trejo, Kisanet Woldeyohannes, Bill Olmsted, and Jill Farrell

2. Approval of Final Funding Request for WELL Expansion (**MSP: Shaw, Trejo**)
 - a. Olmsted reminds committee that this item had been discussed at the last full Board of Directors meeting in April, and that the Board had specifically authorized the Executive Committee to approve the final project funding transfer once the overall project financing package was approved by the CSU Chancellor, which it was on June 6. Olmsted summarized that charges that had been expensed to date (\$1,454,431), along with the balance of the contribution to be transferred to the project account (\$7,770,631). Farrell clarified that some early expenses for SHCS had been covered by Union WELL Inc., but that they would be reimbursed as part of an expenditure transfer between the Union WELL and SHCS project accounts.

3. Approval of TBU04 Project and Budget Update (**MSP: Woldeyohannes, Shaw**)
 - a. Olmsted reminds the group of the item previously listed on the TBU04 plan for 2019-20 which was approved at the April 24 Board meeting, which called for the replacement of both the Union's west and south automatic doors for \$150,000. He said that this price was estimated based on installing new doors of the same size with no further alteration to the building. Olmsted then states that his staff has now learned that the entire southern "storefront" of the building will have to be replaced in order to accommodate a new automatic door. This will require the work of an architect, and potentially a structural engineer, to redesign this entrance altogether. This, plus the fact that the process will need to be handled through the J.O.C. contractor through the University's Facilities Services department, have caused the project to increase in cost to \$168,300, just for the south door. Olmsted stated that the west automatic door will be addressed as a separate project either later in the 2019-20 year or in the 2020-21 year.
 - i. Shaw asks to clarify the exact location of the south entrance, if it was the door closest to the library. Olmsted stated that it was, further defining it as the door closest to Round Table and Epicure Restaurant.

4. The meeting was adjourned at 10:12am

Respectfully Submitted:

A handwritten signature in blue ink, appearing to be 'E.H.', written over a horizontal line.

9/18/19

5. Authorized Signature