



Union WELL, Inc. Budget and Finance Meeting

Wednesday March 26, 2025

The WELL, Shoreline Room, 2nd Floor

Minutes

1. This meeting was called to order at 7:39am by Nadeem.
 - a. Present: Alina Nadeem, Briemann Howard, Kendall Newman
 - b. Also Present: Rina Chhong, Victoria Butler, Amy Jacobsen, Bill Olmsted, Jill Farrell
2. Public Comment
 - a. None
3. Approval of Budget and Finance Committee Meeting Minutes – March 5, 2025: **MSP: Newman, Howard**
4. 2024-25 TBU01 and TBU04 Updates: **MSP: Howard, Newman**
 - a. Olmsted reviews 2024–25 TBU01 and TBU04 updates which include one addition and two deletions. The addition is the East Walkway project that has been conceptualized and approved several years ago but is just now starting. It was originally approved at just below \$2 million, natural escalations and minor changes in scope brought it to \$2 million, and an additional \$600,000 brings it to its current price. The additional requested amount was derived directly from the campus facilities-provided 2-7 form, a worksheet that prices out a project that will be completed by either a JOC or TOCA contract. Every April, the budget approval process includes reserve fund levels. Reserve funds are meant to be used for escalations and price increases due to scope changes and are meticulously tracked as they are used.
 - b. Farrell adds that the TBU accounts are funded by the budgetary process; during budget time, predictions are made on which projects will occur and the budget is reflected accordingly. She explains that we do not expect to need additional dollars though the end of the year.
 - c. Howard asks, which is the East side and which is the West, in regards to the projects to replace the automatic doors? Olmsted responds that the East comes from parking structure II, explaining that the automatic door there has been failing for several years and parts for it are no longer manufactured. Once the walkway is disturbed, it must be upgraded to meet current ADA codes, which requires the work to extend to the Serna fountain.
5. 2025–26 Budget: Information
 - a. Capital, Repair and Replacement, and Art Fund
 - i. Farrell prefaces that this list is the starting budget piece for the 2025–26 budget and will be reviewed in detail for this committee. Olmsted reviews the Capital, Repair and Replacement, and Art Fund list. He explains the 70s accounts are for new items, and the 80s accounts are for replacing currently owned items. New purchases include two specialty chairs able to accommodate people in

wheelchairs for the Relaxation Station, a portable climbing wall piece, smaller items for the Games Room, support items for the climbing wall, and camera additions. Fitness equipment repair and replacements are done every year, scheduled according to existing warranties and manufacturer recommendations, and are staggered to cause minimal disruption and to disperse the expenditure. The 5220 account is for facility improvements such as walk-off mats for the entrances, waterproofing in the Union, and external fans for the Round Table patio. These are the items selected for the upcoming year and changes to the list are not anticipated.

- ii. Howard asks about the new chairs in the The Relaxation Station being more accessible for all students. Olmsted responds yes, explaining that feedback received stated the chairs can be confining. The new chairs will have a more universal design. The standard chairs will also be replaced as the massage chairs are being used more frequently than the chairs were meant to accommodate and are repairable only to a certain extent.
- iii. Howard asks, "What does the patio network entail?" Olmsted responds that The Union was asked to hold football watch parties to increase visibility to the football program. Large screen TVs were set up on the Round Table Patio and required running long network cables because the patio was not setup for this function. This network project addresses this issue. Additionally, the patio is a bookable space and networking will allow it to function better as such.

6. Major Project Updates: Information

- a. Olmsted reviews major project updates. Bleachers for the Event Center project were delivered on Monday and are currently being installed with an estimated completion time of four weeks. The North Field project has been stalled due to funding; it will now be funded solely by auxiliary contributions. It is currently being determined if the basic needs of the project can be met with the funds currently set aside for it and designed with infrastructure in place for future expansion. The Union Restroom project is progressing and is looking to be online for summer orientation. The planning and design phase for the East Walkway and Storefront Door Replacement has commenced.

7. This meeting was adjourned at 8:13am.

Respectfully Submitted,


Alina Nadeem (Oct 22, 2025 11:32:48 PDT)

Authorized Signature

10/22/2025

Date