



Union WELL Inc.

Budget and Finance Committee
Minutes April 4, 2016

Room: WELL Shoreline Room

- I. The meeting was called to order by Adriana Bolds at 7:44am on April 4, 2016 in the WELL Shoreline Room as Mark Anthony Sohl had notified us that he was running late. Members Present: Adrianna Bolds, Zack Corbo, Alyssa Trejo-Alvarez, Kisanet Woldeyohannes, Lindsay Vampola. Also present: Leslie Davis, Bill Olmsted, Jill Farrell and Amy Jacobsen.
- II. Public Comment: None
- III. Approval of the Minutes: 3.28.16: (MSP Trejo-Alvarez/Vampola)
- IV. 2016-2017 Budget: Farrell presented the 2016-2017 Budget and the Capital Repair and Replacement (TBU01). The presentation was inclusive of an overview of projects for the Capital and Plant Fund expenditures and Capital Repair and Replacement (TBU01) expenditures. Mark Anthony Sohl arrived approximately 8:00am which was early on in the Budget presentation and assumed Chair responsibilities.

Budget 2016-2017

Events	\$ 208,000
Insurance	\$ 55,651
Supplies	\$1,173,188
Services	\$ 43,742
Contracts	\$1,418,817
Utilities	\$ 665,461
Travel	\$ 107,860
Wages	\$4,692,261
Benefits	\$1,582,388 (Includes \$67,596 for VEBA)
Capital	\$ 142,293
Repair and Replacement	\$ 503,590
Capital Rep & Replacement	\$ 335,075

Reserves:

Revenue Fund (Projected):	\$11,140,252*
Local Reserves (Projected):	\$ 8,004,925
Repair and Replacement Fund (Projected):	\$ 2,567,101
Total reserves:	\$21,712,278

Board Policy Requires: 1 yr. debt coverage	\$ 5,075,825 and
6 Mo. Operating	<u>\$ 4,002,463</u>

Total:	\$ 9,078,288
Avail Reserves:	\$12,633,990

Capital Repair and Replacement Approx. (TBU01) \$1,912,021
* Represents a debit of \$10,750,000 for capital expansion

Davis then raised the question of whether it was appropriate to include the Repair and Replacement Fund as an available reserve since it is designated for only repair and replacement expenditures. It was noted by Farrell that the newly revised reserve policy called for it to be included, but concurred that it should probably not be included. The committee then discussed and agreed that since those funds were designated for only a specific category of expenditure that it should not be considered as an available reserve. The committee then discussed and agreed that the reserve policy would need to be revised to reflect this correction and then approved for recommendation to the BOD. It was then discussed what the reserves levels would be with the correction and that the committee desired to add a motion to change the stated reserve levels for 2016-2017. Farrell then clarified that the corrected reserves would be the following:

Undesignated Reserves

Revenue Fund (Projected):	\$11,140,252*
Local Reserves (Projected):	<u>\$ 8,004,925</u>
Total Undesignated reserves:	\$19,145,177

Board Policy Requires: 1 yr. debt coverage	\$ 5,075,825 and
6 Mo. Operating	<u>\$ 4,002,463</u>
Total:	\$ 9,078,288
Available Undesignated Reserves:	\$10,066,889

Designated Reserves

Repair and Replacement Fund (Projected):	\$2,567,101
Capital Repair and Replacement Approx. (TBU01)	\$1,912,021

* Represents a debit of \$10,750,000 for capital expansion

Approval Operating Budget 2016-2017: (MSP Bolds/Vampola)
Approval Capital and Plant Fund 2016-2017: (MSP Bolds/Trejo-Alvarez)
Approval Capital Repair and Replacement 2016-2017 (TBU01): (MSP Trejo-Alvarez /Bolds)
Approval Long Range Plan 2016-2017: (MSP Vampola/Trejo-Alvarez)
Approval to amend the Reserve Levels 2016-2017 as stated above: (MSP Vampola/Woldeyohannes)
Approval Reserve Levels 2016-2017: (MSP Bolds/Woldeyohannes)

V. The meeting was adjourned at 8:54 am by Mark Anthony Sohl.

Respectfully submitted:



Name

4,19,16

Date